

May 20, 2021 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on May 20, 2021 in accordance with the Public Meeting Act of 1975, Chapter 231. The Board observed a moment of silence for all those who have given their lives in service of their communities and nation.

ATTENDANCE: Commissioners Steven Cornine, James Davidson, Mary Lou DeSimone, Michael Dugan Jr., and Robert O'Hare were present.

Chief DiGiorgio, Administrator Schultz, Lt. McGuinness, Fire Co. President Hark Jr. and Michael Dugan Sr. were also in attendance.

PUBLIC PARTICIPATION: None.

CORRESPONDENCE: None.

APPROVAL OF PREVIOUS MINUTES:

The minutes from the April 15, 2021 Regular Meeting were reviewed.

Amendments to Previous Minutes: None.

Commissioner O'Hare made a motion to approve the minutes from the April 15, 2021 Regular Meeting. Commissioner Dugan Jr. seconded the motion. Both were in favor. Commissioners Cornine, Davidson, and DeSimone abstained.

The minutes from the May 4, 2021 Reorganization Meeting were reviewed.

Amendments to Previous Minutes: None.

Commissioner Davidson made a motion to approve the minutes from the May 4, 2021 Reorganization Meeting. Commissioner Cornine seconded the motion. All were in favor.

The minutes from the May 6, 2021 Regular Meeting were reviewed.

Amendments to Previous Minutes: None.

Commissioner Cornine made a motion to approve the minutes from the May 6, 2021 Regular Meeting. Commissioner DeSimone seconded the motion. All were in favor. Commissioner Dugan Jr. and Davidson abstained.

REPORT OF THE TREASURER: Commissioner Davidson distributed a written report to the Board. Commissioner Davidson highlighted the following from his written report.

Our bookkeeper has submitted checks #12236 to 12275 totaling approximately \$35,527.62 for approval.

Our bookkeeper has asked that the Board members sign the five signature cards to cover the five bank accounts that the Board utilizes.

Administrator Schultz indicated that the District has received the 2nd quarter tax fund payment. Administrator Schultz noticed the check was short, probably due to the late date for the budget election. Administrator Schultz reached out to Silvio Esposito, Hanover's CFO, who late today responded that the District will get a revised PO to make up the shortfall.

Administrator Schultz reported that he received notice that a check for \$83,495.56 is in transit to the District. Our bookkeeper reported that the amount has not hit the bank account as of today. Commissioner Davidson asked for clarification that this is for the pandemic expense reimbursement. Chief DiGiorgio affirmed that the payment was for pandemic related PPE, overtime, and medical supply expenses from the beginning of the pandemic until September 1, 2020. Chief DiGiorgio reported that Millennium, who prepared the reimbursement submission, was provided with the information for a second submission for pandemic expenses from September through December 2020. Chief DiGiorgio reported that the District has not heard back from Millennium on the status of the second submission. Commissioner Davidson asked if the second submission would total \$14,000. Chief DiGiorgio reported that he would get the amount to Commissioner Davidson. Commissioner Davidson asked for clarification that the \$83,000 reimbursement is entirely for the District and does not include expenses for Hanover Township. Chief DiGiorgio reported that the payment represents a 100% FEMA reimbursement of Fire District 3 pandemic related expenses. Commissioner Davidson asked for clarification that the payment would go into the surplus account. Chief DiGiorgio confirmed that it would.

Commissioner Davidson reported that there is a resolution before the Board tonight that will memorialize the pay period for all personnel. Commissioner Davidson reported that the Boards pay period has remained unchanged while the employee schedules have changed. Commissioner Davidson reported Administrator Schultz reviewed the pay period vs schedule and found that, from a payroll point of view, changing to a pay period starting at 0600 Monday and ending at 0559 the following Monday better syncs with the Districts current schedules. Commissioner Davidson reported that this change saves the District a little bit of money and helps with bookkeeping for payroll. Commissioner Davidson reported that Administrator Schultz reached out to Lt. McGuinness from Local 109 and received no objection to the change.

Commissioner Davidson reported that the April 2021 P&L indicates that the District will have an issue with overtime. Commissioner Davidson reported that he asked Chief DiGiorgio to project the overtime expense for 2021. Commissioner Davidson reported that if the Board gets a realistic figure for the total anticipated overtime in 2021, the Board will be able to manipulate the budget accordingly to cover the priority of overtime. Commissioner Davidson noted that he feels that overtime reflects the proper staffing levels that the Board has agreed to.

Commissioner Davidson reported that he asked Administrator Schultz if there are any statutory time frame for the annual audit to be completed. Administrator Schultz reported that the Board is not under any statutory time frame and that the 2020 audit should be completed by the middle of this year. Administrator Schultz noted that the last audit was passed by the Board in July 2020 and that the current audit should be before the Board in the same timeframe.

Commissioner Davidson reported that he remembers scrambling to provide a check to the vendor in the past when a piece of apparatus is delivered. Commissioner Davidson reported that he has asked the involved parties to start the process early enough to ensure that a check is ready when the District receives delivery of the new ambulance sometime in June.

Commissioner Davidson concluded his report. Commissioner O'Hare asked if there were any questions for the Treasurer. There were no questions. Commissioner O'Hare made a motion to accept the Treasurer's Report, seconded by Commissioner Dugan Jr. All were in favor.

Report of Fire Commissioner Board Committees and Chief of Department:

CHIEF'S REPORT: Chief DiGiorgio submitted his Bi-Monthly on May 14, 2021.

Chief DiGiorgio had the following additions to his report:

Chief DiGiorgio reported that the Fire Prevention Bureau, with Lt. McGuinness taking the lead, has been working with a fireworks company that has requested to use fireworks at a prom being held at the birchwood Manor on June 2. Chief DiGiorgio reported that the District is putting together a fire watch along with the permits and regulations needed to approve the fireworks display. Chief DiGiorgio reported that Lt. McGuinness is working on getting staffing and apparatus lined up for the event and estimates that it will cost approximately \$3,200 for the event. Chief DiGiorgio reported that the District is coordinating with Hanover Township and a couple of other entities involved to make this happen.

Commissioner Davidson asked who would be paying the \$3,200. Chief DiGiorgio reported that the \$3,200 would be paid by either the fireworks company or the high school and noted that in the past the cost is usually paid for by the host of the event. Chief DiGiorgio reported that all the information about the cost, permits and regulations has been forwarded to the fireworks company and the District is waiting to hear back from them. Commissioner Davidson asked if a single engine would be needed at the event. Chief DiGiorgio confirmed a single engine and four firefighters would be on scene during the event. Chief DiGiorgio noted that a fire inspector would be present from the time the fireworks are delivered until the end of the event. Commissioner Davidson asked if the inspector's time is included in the \$3,200 cost. Chief DiGiorgio confirmed that it covered the inspector from 1 P.M. until 10 P.M. Commissioner O'Hare asked for clarification on the timeframe. Chief DiGiorgio explained that the inspector would be present from the 1 P.M. delivery of the fireworks but that the firefighters and fire apparatus would arrive at 4 P.M. when the shells are being loaded and stay until the end of the event. Commissioner Davidson asked if the detail would be off duty personnel. Chief DiGiorgio confirmed that everyone would be off duty.

Chief DiGiorgio reminded the Board that this is EMS Week and reported that EMT Caitlin Williams has been doing an excellent job this week handing out the gifts that the Fire Co. has provided. Chief DiGiorgio reported that he and

Commissioner O'Hare expressed thanks to the EMTs for all their hard work over the last year, especially during these unprecedented times.

Chief DiGiorgio thanked Commissioner DeSimone for the exit interview samples and reported that he reached out to one of the EMTs that just resigned to wish him the best and ask him to complete and return one of the exit interview forms. Chief DiGiorgio reported that he has not gotten a response yet. Commissioner DeSimone noted that the forms are usually done on the last day of work. Commissioner Davidson felt that it can be a challenge when an employee walks out and does not return. Commissioner DeSimone agreed but emphasized that she was concerned because this was the second time this has happened recently and she would like some feedback as to why. Chief DiGiorgio reported that with the exception of the career staff, most employees are just sending a resignation email and do not come back in. Commissioner DeSimone felt it was still useful to send them an exit interview form because some people will want to explain why they left and may feel more comfortable doing so in writing as opposed to in person.

Chief DiGiorgio reported that he met with Whippany Fire Chief Perrello to discuss a couple of different items. Chief DiGiorgio reported that Chief Perrello has been researching impact fees and ways to approach builders or developers about these fees. Chief DiGiorgio reported that Chief Perrello discovered that both the Sewer Authority and the Water Authority are charging builders and developers an impact fee at the beginning of a project. Chief DiGiorgio reported that Chief Perrello has done a lot of research on this and is very motivated to get this accomplished. Chief DiGiorgio reported that he shared some of the research in his report to the Board. Chief DiGiorgio reported that Chief DiGiorgio found an example of an Emergency Service Development Fee in his research which explained what the fees are and how they are due. Chief DiGiorgio agreed to work with Chief Perrello on this project to see if there are any advantages and suggested to him to bring it up at the Joint Board meeting in June. Chief DiGiorgio noted that Chief Perrello has already discussed the project with some Township Committee people. Chief DiGiorgio felt that both sides of town feel the impact of new development and felt that there has to be a way to share any impact fees. Chief DiGiorgio felt that this is not something that Chief Perrello or himself can decide and should be decided by the two Boards and possibly the Township.

Chief DiGiorgio outlined an example of a developer paying an Emergency Services Development Fee where Whippany would provide fire protection and Cedar Knolls would provide EMS. Chief DiGiorgio felt that the impact fee would then be shared by the two districts. Commissioner Davidson asked if the District 2 Board was interested in these fees. Chief DiGiorgio reported that the District 2 Board and former Commissioner Quirk were approached by the Township a while back about exploring some sort of fees and whether the COA monies could be used to offset some things. Chief DiGiorgio reported that they learned that the COA fees could not be used to purchase apparatus. Chief DiGiorgio felt that District 2 is now looking for different sources to generate additional revenue based on the amount of new development going on in their district and avoid any financial impact to their taxpayers. Commissioner O'Hare asked for confirmation that commercial entities pay a fire tax. Chief DiGiorgio confirmed that they do. Commissioner O'Hare asked if the impact fee would be in addition to the fire tax and noted that an impact fee for EMS service would be in addition to charging for the service. Chief DiGiorgio reported that his understanding was that both would need to be paid but noted that the Water Authority and Sewer Authority are doing this currently. Chief DiGiorgio reported that the impact fees are to offset the cost of any improvements that the Water and Sewer Authorities need to make to their systems to accommodate the new development. Chief DiGiorgio gave the example of a developer building a tall building in a fire district where there was no ladder truck and utilizing an impact fee to fund the purchase of the apparatus as opposed to having the taxpayers pay for it. Commissioner Davidson asked if Chief DiGiorgio felt that Chief Perrello would be at a point in his research that he could give a presentation at the Joint Board meeting so that everyone would be on the same page as to what District 2 is thinking. Chief Davidson suggested that once this Board is up to speed on the project, perhaps someone from both Boards could meet with either the Economic Development Committee or the Township Committee. Commissioner Davidson felt that a 10-minute presentation on the project would be a good starting point for this Board to start a discussion. Chief DiGiorgio felt that Chief Perrello should be able to present to the Joint Board at the next meeting. Chief DiGiorgio felt that the impact fee project would need to have the support of both Boards, the Township Committee, and the legal counsel for the Township. Commissioner Davidson felt that any

funding source would come from the Planning Board, to the Township and then to the Districts as opposed to the developer paying the Districts directly.

Chief DiGiorgio reported that the work group for the Inspection / Memorial Service / Awards Ceremony met this past Tuesday night after the Fire Co. Meeting, where the Fire Co. agreed to match the District funding for the event. Chief DiGiorgio reported that the Fire Co. will fund additional refreshments, the canopy, tables and chairs, and gifts for the membership. Chief DiGiorgio thanked the Fire Co. for their contribution. Chief DiGiorgio reported that based on a Fire Co. survey, the headcount for the event was increased to 75. Chief DiGiorgio commended the work group for their hard work. Chief DiGiorgio reported that a flyer for the event indicating the date, times and award recipients was sent out yesterday. Chief DiGiorgio noted that based on Commissioner O'Hare's suggestion, he included those individuals who have received their Exempt status on the award recipient list and plans to present them with their certificate that night. Commissioner DeSimone asked if the event was starting at 6 or 6:30 P.M. because she has seen references to both times. Chief DiGiorgio reported that he has asked the member to be here at 6 P.M. but the invited guest will arrive at 6:30 P.M.

Chief DiGiorgio concluded his report and asked if anyone had any questions. Commissioner Davidson asked for clarification on the Payroll Reporting Sheet outstanding item on both his May reports and what the Board needs to do to get it off the list. Chief DiGiorgio reported that there are lines on the Payroll Sheet for both the Commissioners and himself to sign off on payroll and he had suggested that the Commissioners sign after he signed so that they are aware of where overtime was, who was getting paid, and if there was any adjustments or corrections that needed to be made. Chief DiGiorgio asked the Board if they wanted to sign off on payroll before or after he does, or if the Board does not want to be involved at all. Commissioner Davidson felt that it would be a good process for the Commissioners to sign off on payroll but also did not want to have payroll held up while waiting for signatures. Commissioner DeSimone suggested doing payroll audits from time to time to check that payroll is being properly processed. Chief DiGiorgio suggested including the payroll sheets with the checks to be signed at each meeting for the Commissioners to review and sign.

Commissioner Davidson asked that the payroll report be included with the checks at the next meeting.

Commissioner Davidson asked Chief DiGiorgio if he needed to revisit or rescind any of the many general orders that were issued due to the pandemic.

Commissioner Davison felt that the District needs to provide a more transparent up to date message. Chief DiGiorgio reported that a review was done in January 2021 and rescinded a vast majority of the general orders then. Chief DiGiorgio reported that because the CDC Guidelines and State Executive Orders were changing so rapidly, the District started providing links within the general orders. Chief DiGiorgio reported that he will do another review everything again.

EMS: Commissioner Davidson asked where the District planned to move the bunks that are currently on the second floor now that the pandemic restrictions are easing and the Fire Co. will potentially be utilizing the second floor again. Chief DiGiorgio reported that this was a topic at some previous planning meetings and the committee was looking at partitioning off some of the third floor for the bunks. Chief DiGiorgio acknowledged that something will have to be done soon. Commissioner Davidson asked Fire Co. President Hark Jr. if he knew when the Fire Co. will be coming back into the building. President Hark Jr. reported that the Fire Co. is planning to have June meeting on the second floor but reported that the Fire Co. does not require that everything be moved by then. President Hark Jr. asked that the bunks be sectioned off and the area cleaned up though. Commissioner Davidson thanked President Hark Jr. Chief DiGiorgio felt that the District still had to settle on a plan as there were multiple ideas being discussed by the Planning Committee.

BUDGET: Commissioner Davidson reported that he has not met with Commissioner Cornine yet but they will meet soon to begin the process of developing budget goals for 2022. Commissioner Davidson acknowledged that the committee is starting this later than usual due to the elections being delayed. Commissioner Davidson reported that he would like to spend the summer thinking about what we need to do in 2022 so that the budget can be drafted in September. Commissioner Davidson reported that the District should also have a five-year spending plan that will outline the Board's plans for the surplus and he plans to work towards this goal. Commissioner Davidson asked the

Commissioners to work with their committees and Chief DiGiorgio to begin to generate budget ideas.

Commissioner Davidson reported that in Chief DiGiorgio's May 6, 2021 report, that Lt. Belott was able to secure a Legacy of Heroes grant for "Active Shooter Personal Protection Equipment." Commissioner Davidson noted that Lt. Belott indicated that he did not receive for all the requested equipment. Commissioner Davidson asked that if this equipment is needed to fulfill this mission and program, that Lt. Belott work on a proposal for our committee to review.

Commissioner Davidson did not want the ballistic vests to go unused because the Board did not fund the other half of the equipment. Chief DiGiorgio reported that Lt. Belott has put together a cost estimate for the remainder of the gear that is needed and that he plans to wait until the 3rd quarter 2021 to see if there is some PPE budget left to purchase the gear. Chief DiGiorgio reported that he asked Lt. Belott to see how many sets of turnout gear the District needs to purchase this year. Chief DiGiorgio felt that if the District did not need to replace as many sets of turnout gear as was budgeted for, some of this money could be diverted to purchase some of the gear that was not covered in the grant.

PERSONNEL: Nothing to report.

NEGOTIATIONS: Commissioner O'Hare reported that there will discussions in Executive Session.

LIAISON TO THE VOLUNTEERS: Commissioner Dugan Jr. reported that the Fire Co. had matched the budget for the Inspection Dinner as was previously reported by Chief DiGiorgio.

BUILDINGS AND GROUNDS: Commissioner Davidson reported that discussions had come up in past minutes on how to best handle the painting of the firehouse. Commissioner Davidson reported that when the firehouse was last painted during the renovation, there was a painting spec included by the architect who handled the project. Commissioner Davidson reported that the architect stressed that the building should be painted often, every five years, and should be painted correctly. Commissioner Davidson feels that since the firehouse has not been painted often, the repainting may need to become a capital expense for 2022. Commissioner O'Hare reported that he spoke to Administrator Schultz who confirmed that it will be a heavy lift financially. Commissioner O'Hare asked if the

firehouse requires repainting every five years if the District could look at putting vinyl trim around the windows as a long-term solution to minimize painting impact every five years. Administrator Schultz reported that CertaPro and Garden State Painting will be out to talk about the project and he will get estimates from them. Commissioner Davidson felt that composite trim might be something to consider. Administrator Schultz reported that the painting would be a prevailing wage job and suggested bringing in a QPA. Commissioner Davidson asked if Administrator Schultz had looked at the Educational Commission Co-op.

APPARATUS/EQUIPMENT AND MAINTENANCE: Chief DiGiorgio reported that he will have a full report on the 1st and 2nd quarter maintenance status for the next meeting.

INSURANCE: Commissioner O'Hare asked Administrator Schultz if everything was set on the Workmen's Comp and life insurance policies. Administrator Schultz reported that he has started the push to get everyone to update their beneficiaries on the life insurance policy. Administrator Schultz reported that the new Worker's Comp policy estimate was received this week and it came in about \$5,000 less than last year. Administrator Schultz reported that there is a resolution before the Board tonight for the Worker's Comp policy. Commissioner Cornine asked if the better price was due to better history. Administrator Schultz felt this is probably the reason.

BY-LAWS: Commissioner DeSimone reported that she is going to start reviewing the by-laws with Commissioner Davidson. Commissioner DeSimone noted that the version online is dated 2017 while the version on Power DMS is dated 2019. Administrator Schultz reported that the Communications Committee that Commissioner O'Hare asked to do away with at last meeting is listed in the by-laws and they should be changed to remove it. Commissioner Davidson noted that there is also a Consolidation Committee listed in the by-laws. Chief DiGiorgio clarified that the Policies and Procedures Manual is on Power DMS and is the most updated version. Commissioner Davidson asked if Commissioner Cornine could be given access to the system. Chief DiGiorgio said he would take care of it.

WEBSITE: Administrator Schultz reported that the website will be up to date tomorrow.

PLANNING COMMITTEE: Commissioner Davidson reported that the meeting agenda has him on this committee, but the committee list does not. Commissioner Davidson reported that he is happy to serve on the committee, if needed. Commissioner O'Hare reported that Commissioners Cornine and DeSimone are on the committee. Administrator Schultz reported that he will set up a meeting schedule.

LIASON TO EXEMPTS: Nothing to report.

RECORDS RETENTION: Commissioner Davidson asked what needs to be done to complete the current destruction project. Administrator Schultz reported that the records need to be filed with ARTEMIS but keep falling to the bottom of the pile of things to do. Commissioner Davidson asked if there should be a resolution approving the records destruction. Administrator Schultz did not think it was necessary. Commissioner Davidson thought it had been done in the past and that there should be a resolution. Chief DiGiorgio reported that the records destruction request has to go to the auditor. Commissioner Davidson asked if this is due to financial records being destroyed. Administrator Schultz reported that all record destruction requests are sent to the auditor and noted that the new auditor has to be added ARTEMIS. Commissioner Davidson explained the records destruction process.

LIAISON TO HANOVER TOWNSHIP COMMITTEE: Nothing to report.

MEMORIAL DAY COMMITTEE: Chief DiGiorgio reported that he had no further updates.

OLD BUSINESS: Chief DiGiorgio reported that he previously submitted a list of the new Fire Officers to the Board and that he would get them the EMS Officers list. Chief DiGiorgio reported that he emailed Cpt. Thompson to discuss moving him up the ranks and discuss other potential EMS Officers. Chief DiGiorgio reported that Cpt. Thompson responded that there are very few active EMS volunteers. Chief DiGiorgio noted that Cpt. Thompson asked him to have career staff clean the apparatus for Inspection Night because of the lack of volunteers. Chief DiGiorgio reported that he investigated and found that there are currently only 3 active EMS volunteers. Chief DiGiorgio reported that he decided not to appoint any EMS officers for the remainder of this term. Chief DiGiorgio reported that the only current crew chief is EMT Williams and he is going to meet with her to

discuss mentoring ideas. Chief DiGiorgio reported that he is reassigning the responsibilities of the EMS officers to the career division until there are more EMS volunteers.

NEW BUSINESS: None.

REMINDERS:

The next regular meeting of the Board of Fire Commissioners will be held on Thursday, June 3, 2021 at 7:00 P.M at the firehouse.

The next Joint Fire Prevention Board Meeting will be held on June 3, 2021 at 6:30 P.M. at the Cedar Knolls Firehouse.

Inspection Night will be held on Friday, May 28, 2021 at 6:30 P.M.

PUBLIC PARTICIPATION: None.

RESOLUTIONS: Commissioner O'Hare asked what CEPA stood for. Administrator Schultz reported that CEPA stands for Conscientious Employees Protection Act.

Administrator Schultz noted that the Commissioners did not have to go into closed session to discuss the FMBA document that is up for approval tonight because it is a public document. Administrator Schultz thanked Commissioners O'Hare and Cornine for coming out to discuss the contract the other day. Administrator Schultz also thanked former Commissioners Callas, Dugan Sr., and Quirk for their hard work on the contract. Commissioner O' Hare asked that the resolution be renamed a CBA instead of a CNA. Administrator Schultz reported that it is a Collective Bargaining Agreement but that Mr. Trimboli calls it a Collective Negotiation Agreement. Commissioner O'Hare asked that Schedule A in the document be amended to reflect that rates of pay are annual or hourly. Commissioner O'Hare asked if the other Board members got to read the contract. The other Board members indicated they had read the contract. Administrator Schultz recommended that the contract resolution be excluded from a consent agenda vote since Commissioner DeSimone has to abstain from voting on it. Commissioner Davidson reported that there was a typo on page 7, section 3. Commissioner Davidson reported that the section read; *Upon separation from the District consistent with layoff or retirement an employee hired prior to May 22, 2010 shall be paid out to a maximum of 600 hours. Any employee hired after May 22, 2001 shall be paid to a maximum of \$15,000.* Commissioner Davidson asked

that the 2001 be changed to 2010. Commissioner O'Hare asked if there were any other comments, questions or observations. There were no further comments, questions or observations.

Commissioner O'Hare asked if the Board had any objections to approving resolutions #21-05-20-49 thru 54 by consent agenda. The Board agreed.

Commissioner Cornine read Resolution 21-05-20-49 appointing District Fire and EMS Officers.

Commissioner Cornine read Resolution 21-05-20-50 accepting the resignation of EMT O'Hare.

Commissioner Cornine read Resolution 21-05-20-51 authorizing 2021-2022 Workers Compensation Provider.

Commissioner Cornine read Resolution 21-05-20-52 designating CEPA contact.

Commissioner Cornine read Resolution 21-05-20-53 designating Pension Supervising Officer.

Commissioner Cornine read Resolution 21-05-20-54 amending Payroll Scheduling.

Commissioner Cornine made a motion to introduce the resolutions, seconded by Commissioner Davidson. All were in favor.

Commissioner Cornine read Resolution 21-05-20-55 approving CNA with FMBA Local 109.

Commissioner Davidson made a motion to introduce the resolution, seconded by Commissioner Cornine. All were in favor. Commissioner DeSimone recused herself.

Commissioner Cornine read Resolution 21-05-20-56 setting salaries for certain personnel.

Commissioner Dugan Jr. made a motion to introduce the resolution, seconded by Commissioner Cornine. All were in favor.

EXECUTIVE SESSION: Commissioner Cornine read Resolution 21-05-20-57 to enter into executive session. Commissioner Dugan Jr. made a motion to

introduce the resolution, seconded by Commissioner Cornine. All were in favor. The Board went into closed session at 8:15 p.m.

Personnel matters were discussed. Action will not be taken.

The Board came out of closed session at 9:12 p.m.

ADJOURN: A motion was made by Commissioner Davidson, seconded by Commissioner DeSimone, to adjourn the meeting. All were in favor. The meeting was adjourned at 9:15 p.m.

Respectfully submitted by

Steven Cornine, Secretary